

NOTICE OF AWARD

December 22, 2025

Kaufman & Canoles P.C.
Mr. Raymond Suttle
11815 Fountain Way, Suite 400
Newport News, VA 23606

Dear Mr. Suttle:

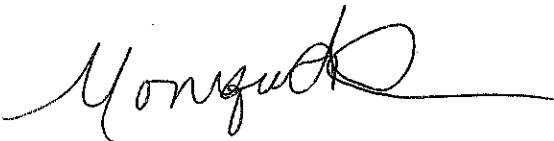
Thank you for submitting a proposal in response to Newport News Redevelopment and Housing Authority Request for Proposal for Legal Services. We are pleased to inform you that your company was the lowest responsive and responsible bidder.

Pursuant to the terms and conditions of the above request for bids, you are hereby notified to commence work on December 22, 2025.

It is the responsibility of the contractor to meet all requirements set forth in the terms and conditions of said solicitation. Prior to commencing work, please provide your quality control plan to include a checklist for each unit that will be submitted with your invoice.

Your cooperation on this project to its conclusion is of the utmost importance to the Newport News Redevelopment and Housing Authority and our customer who we serve.

Sincerely,

A handwritten signature in black ink, appearing to read "Monique Warren", with a long horizontal flourish extending to the right.

Monique Warren
Procurement Manager